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# Children's Mental Health Advisory Board

## Meeting Notes

**Date:** 4/18/13

**Time:** 1:00pm – 2:30pm

**Location:** Indiana Government Center, Conference Room 18

**Facilitator:** Rebecca Buhner

### 1) Meeting Called to Order:

- a) Quarterly meeting minutes from 1/17/13 were approved by the board.
- b) Introductions: New DMHA staff members introduced to the board: Regina Smith (Alternative Funding Coordinator); AJ Walker (QI); Isaac Whitley (Peer Advocate)
- c) Voting Membership discussed. Team reviewed voting members list for updates and revisions. One revision noted. No opposition to the list.

### 2) State Reports & Updates:

- a) PRTF Transition Waiver: Update provided by Rick VanDyke, IT. See attached report. Data presented was through March 2013: 613 youth on waiver, Average discharge rate per month is 2.1%, with 15% of kids requiring an additional episode of treatment.
- b) 1915(i) Update: SPA submitted to CMS and returned to DMHA with a Request for Additional Information. DMHA has responded to CMS' questions. SPA will be returned to CMS for additional review.
- c) MFP-PRTF Demo Grant: Update provided by Jennifer Wigley, Division of Aging. 19 referrals received since start of program; 9 denied or illegible for MFP services due to various reasons (e.g., CANS recommendation too low; youth discharged from institutional placement prior to enrollment in MFP, Youth not placed in a qualified PRTF; Parent not responding to referral staff or selected other service program). 6 kids enrolled in MFP-PRTF services program (e.g., referrals and enrollments distributed across the State). Program challenge noted include: Receiving incomplete referral packets (e.g., missing ROI or safe and feasible verification form); and referral sources making a referral less than 30 days prior to youth discharge.
- d) DCS Pilot Update (CHINS 6 alternative): Bonnie Raine, Oaklawn, presented update on progress of pilot sites. 3 pilot sites currently established in last 5 months (One Community One Family; Oaklawn; and Aspire). See report handout.
- e) WFI /YSS Evaluation Report: Betty Walton reported on WFI-4 evaluation data (data through March 2013). See report handout. No report on YSS—tabled till next quarterly meeting.

### 3) CMHA Board Sub-Committee Reports & Updates:

- a) Wraparound Practitioner Certification Sub-committee: Update provided by John Pavlack. Committee worked on finalizing qualifications and training requirements for wraparound facilitators. Committee will work on the qualifications and training requirements for the wraparound facilitator supervisors. Subcommittee will be meeting again to complete goals of the subcommittee project and will report

on the project's completion at the next quarterly meeting. See report handout. Additionally, the sub-committee policy was submitted to the board for review. CMHA board will vote on policy endorsement at the next quarterly meeting.

- b) System of Care Sub-committee: Stephanie Woodcox presented an update on the subcommittee's activities and presented the SOC subcommittee policy to the board for endorsement. The board will vote on the policy at the next quarterly meeting.

#### 4) Old Business:

- a) Access Site Policy: Board voted to endorse the policy: 11 *in favor* to endorse the policy and 0 *opposed*. Policy was endorsed by the board.
- b) SOC Expansion Planning Grant: Status of the grant application reported to the board by Skye Berger, DCS. Isaac Whitley, Peer Advocate reported on the community system of care needs assessment completed in preparation for the SOC grant application. See handouts. Still awaiting SAMHSA feedback on grant application submitted.
- c) Revised CMHA Board Policy: Rebecca Buhner, DMHA shared the recommended revised CMHA Board Policy that included the board evolving into the State's System of Care governance board. Also discussed was the board's move of meeting facilitation from a state employee/representative to a community representative. Josh Sprunger (NAMI Indiana) will begin facilitating the CMHA board meetings. Board will review the policy changes and vote on the revised policy at the next quarterly meeting.

#### 5) New Business:

- a) Indiana Psychotropic Medication Initiative for Youth in State Care: New program presentation given by Ty Rowlison, DCS and Leslie Hulvershorn, MD, DMHA. Refer to handout for additional information.
- b) State Adolescent Treatment—Enhancement & Dissemination Grant: Regina Smith, DMHA, provided report to the board regarding the new grant awarded to the state by SAMHSA. The State will need board oversight and assistance with planning the grant activities. The Board agreed to provide the oversight and a sub-committee was developed. The sub-committee will report back to the CMHA board at quarterly meetings. Volunteers for the sub-committee included: Skye Berger, DCS; Tara Elsner, Adult & Child; Melissa Norman, Choices; Toni Mattioda, Gallahue; Isaac Whitley, DMHA Peer Advocate; and Rick VanDyke, FSSA Operations Analyst.

#### 6) Announcements:

- a) System of Care Conference is May<sup>1st</sup>.
- b) DMHA presentation for Children's Mental Health Awareness is on May 7<sup>th</sup>. *ALKY* will be presented by the Young Actors Theatre. Event will occur in the Indiana Government Center Auditorium.
- c) Sharepoint will be phased out and all internet-based program information that was stored on Sharepoint will be transitioned to the DMHA website. The Board, sub-committees and community will be notified of the date of transition once more specifics are obtained.
- d) Next meeting is scheduled for July 18<sup>th</sup> (1:00-2:30pm at the Government Center Room 18).

- 7) **Action Items**: Board members will submit comments and edits to the policies reviewed in this meeting to DMHA by July 1<sup>st</sup> in preparation for the board vote at the next meeting.